



**KENYA SCHOOL OF LAW**

**APPLICATION FOR ADMISSION INTO THE DIPLOMA  
IN LAW (PARALEGAL STUDIES) PROGRAMME**

Attach two  
coloured  
Passport  
photographs  
here

**INSTRUCTIONS**

i) This form must be filled in **BLOCK LETTERS**, and returned to: **Academic Services Department, Kenya School of Law, P.O. Box 30369-00100 NAIROBI**

ii) Please attach the following documents:

- (a) Copies of K.C.S.E. certificate or “O” and “A” level certificates, as applicable;
- (b) Copies of relevant Diploma (where applicable);
- (c) Copies of academic transcripts (where applicable);
- (d) Copy of national identity card or Valid Passport;
- (e) Copy of application fee payment receipt issued by Kenya School of Law
- (f) Two coloured passport photographs.

iii) Applicants must deposit a **non-refundable** application fee of **Kshs. 2,000/-** as below

Account Name: **Kenya School of Law**

Account No: **01129706350500**

Bank: **Cooperative Bank of Kenya, Karen Branch (or any other Co-op Bank country-wide)**

Present the deposit slip for receipting at Kenya School of Law, Finance department and attach a copy of the receipt to this form as proof of payment.

**SECTION A (CONTACT INFORMATION)**

1. Name .....  
*Surname* *(Other names in full)*

2. Contact Address .....

3. Telephone Contacts: .....

Email address .....

**SECTION B: (BIO-DATA)**

5. Date of Birth: Day ..... Month ..... Year.....

6. Nationality .....County.....

7. Identity Card /Passport No.....

8. Gender: (Male/Female).....

9. Next of Kin:.....

Telephone No.....

Relationship.....

**SECTION C: EDUCATION BACKGROUND**

3. Qualifications and institutions obtained from:

<b>SCHOOL/COLLEGE/UNIVERSITY ATTENDED</b>	<b>YEAR OF COMPLETION</b>	<b>CERTIFICATE AWARDED</b>	<b>GRADE/CLASS OBTAINED</b>

Preferred mode of study:

Day (Full time)  Evening (Part time)  Saturday   
*(under consideration)*

**SECTION D: DECLARATION BY APPLICANT**

I hereby DECLARE that to the best of my knowledge the information herein is true and accurate and that I bear responsibility for all inaccuracies and misinformation therein.

Signature: ..... Date: .....

**SECTION E: (For Official Use)**

**Payment Receipt No.....**

- i. Approved for admission
- ii. Not approved (GIVE REASON{S})

.....  
 .....  
 .....

Name .....Signature: .....

Date: .....