

*Train with  
Experts*



THE KENYA SCHOOL OF LAW  
CONTINUING PROFESSIONAL DEVELOPMENT(CPD)

ISO 9001:2015

## CALENDAR OF COURSES/SEMINARS: JULY 2023 – JUNE 2024

NO.	COURSE TITLE	DURATION	DATE	KSHS. (INCLUSIVE OF 16% VAT)	VENUE
1.	DATA PROTECTION AND COMPLIANCE: LAW, POLICIES AND COMPLIANCE FRAMEWORKS	5 DAYS	10 <sup>TH</sup> – 14 <sup>TH</sup> JULY	95,000	MOMBASA
2.	LEGAL AUDITOR CERTIFICATION	5 DAYS	24 <sup>TH</sup> – 28 <sup>TH</sup> JULY	105,000	NAKURU
3.	TAX PLANNING AND COMPLIANCE FOR LAWYERS	5 DAYS	18 <sup>TH</sup> – 22 <sup>ND</sup> SEPT	95,000	NAKURU
4.	ADVANCED NEGOTIATION STRATEGIES FOR LAWYERS	5 DAYS	25 <sup>TH</sup> – 29 <sup>TH</sup> SEPT	58,500	KSL, KAREN
5.	EFFECTIVE IN-HOUSE PRACTICE	4 DAYS	16 <sup>TH</sup> – 19 <sup>TH</sup> OCT	58,500	KSL, KAREN
6.	STATUTORY INSTRUMENTS AND REGULATORY IMPACT ASSESSMENT: LAW & THE PROCESS	5 DAYS	23 <sup>RD</sup> – 27 <sup>TH</sup> OCT	58,500	KSL, KAREN
7.	MEDIATION IN THE PUBLIC SECTOR: EMERGING TRENDS AND BEST PRACTICES	5 DAYS	6 <sup>TH</sup> – 10 <sup>TH</sup> NOV	58,000	KSL, KAREN
8.	INTRODUCTION TO LEGAL AUDIT & COMPLIANCE TRAINING	5 DAYS	13 <sup>TH</sup> – 17 <sup>TH</sup> NOV	95,000	MOMBASA
9.	PUBLIC PROCUREMENT: LAW, POLICIES AND PRACTICE	5 DAYS	20 <sup>TH</sup> – 24 <sup>TH</sup> NOV	95,000	NAKURU
10.	LITIGATION REFRESHER COURSE FOR IN HOUSE COUNSEL	5 DAYS	4 <sup>TH</sup> – 8 <sup>TH</sup> DEC	95,000	MOMBASA

11.	PUBLIC POLICY MAKING: LAW, POLICY AND PRACTICE	5 DAYS	15 <sup>TH</sup> – 19 <sup>TH</sup> JAN	95,000	MOMBASA
12.	LEGAL AUDITOR CERTIFICATION	5 DAYS	22 <sup>ND</sup> – 26 <sup>TH</sup> JAN	105,000	NAKURU
13.	WITNESS PROTECTION IN CRIMINAL CASES (In Collaboration with The Witness Protection Agency)	5 DAYS	29 <sup>TH</sup> JAN – 2 <sup>ND</sup> FEB	58,500	KSL, KAREN
14.	BOARD SECRETARIAL PRACTICES	5 DAYS	5 <sup>TH</sup> – 9 <sup>TH</sup> FEB	95,000	NAKURU
15.	INTRODUCTION TO INVESTIGATIONS AND COURTROOM SKILLS	5 DAYS	12 <sup>TH</sup> -16 <sup>TH</sup> FEB	58,500	KSL, KAREN
16.	EFFECTIVE PROCUREMENT: DOCUMENTATION, JUDICIAL REVIEWS & RECENT DEVELOPMENTS	5 DAYS	19 <sup>TH</sup> – 23 <sup>RD</sup> FEB	58.500	KSL, KAREN
17.	HRM TOWARDS LEGALLY COMPLIANT EFFECTIVE AND EFFICIENT PERSONNEL PROCEDURES	5 DAYS	26 <sup>TH</sup> FEB – 1 <sup>ST</sup> MAR	58,500	KSL, KAREN
18.	WRITING EFFECTIVE LEGAL DOCUMENTS, DRAFTING CONTRACTS AND CONTRACTS MANAGEMENT	5 DAYS	4 <sup>TH</sup> – 8 <sup>TH</sup> MARCH	58,500	KSL, KAREN
19.	CYBERSECURITY: LAW, POLICY AND PRACTICE	5 DAYS	11 <sup>TH</sup> – 15 <sup>TH</sup> MARCH	58,500	KSL, KAREN
20.	INTRODUCTION TO LEGISLATIVE DRAFTING	5 DAYS	15 <sup>TH</sup> -19 <sup>TH</sup> APRIL	58,500	KSL, KAREN
21.	DATA PROTECTION AND COMPLIANCE: LAW, POLICIES AND COMPLIANCE FRAMEWORKS	5 DAYS	22 <sup>ND</sup> – 26 <sup>TH</sup> APRIL	95,000	MOMBASA
22.	CORPORATE GOVERNANCE: LEGAL ISSUES AND THE EMERGING CHALLENGES	5 DAYS	13 <sup>TH</sup> -17 <sup>TH</sup> MAY	95,000	NAKURU
23.	ATTAINING SUSTAINABILITY FOR STATE AGENCIES: LEGAL AND STRATEGIC ASPECTS	5 DAYS	20 <sup>TH</sup> – 24 <sup>TH</sup> MAY	95,000	NAKURU
24.	INSOLVENCY AND BUSINESS RESTRUCTURING: THE LAW AND PRACTICE	5 DAYS	10 <sup>TH</sup> – 14 <sup>TH</sup> JUNE	58,500	KSL, KAREN

## **CUSTOMER-TAILORED COURSES**

*The School also offers courses that are developed at the customer's request, and which meet the peculiar needs of the customer. The fee payable in such courses shall be agreed. Some of such courses are:*

- a) Monitoring and Evaluation;**
- b) Investigations and Courtroom Skills for Law Enforcement Agencies;**
- c) Legal Audit and Compliance;**
- d) Public Finance Management;**
- e) Human Resource Legal Risk Management;**
- f) Data Protection Law and Policy;**
- g) Anti-Corruption Strategies and Governance;**
- h) Financial and Procurement Management;**
- i) Legislative Drafting;**
- j) Corporate Communication.**

**Pre-requisites:** There are no prerequisites for attending a course. Prior legal training is an advantage but not a prerequisite.

**How to apply:** All applicants should register for a course through the online platform <https://services.ksl.ac.ke/web/signup>

**Tuition fee:** The applicants should confirm their participation with the school, register and pay for the course at least seven (7) days before the commencement of the course. Payment may be made directly to the school's CPD account (**ACCOUNT NO. 202 2029 110 ABSA BANK PLC, ABSA PLAZA BRANCH, NAIROBI, KENYA**) and banking slips or evidence of electronic funds transfer presented to the finance office. The fees quoted are inclusive of all taxes, tuition, lunch, refreshments and conference facilities. Non-east africans pay 25% above the quoted rates.

**Accommodation:** for courses conducted at the Kenya School of Law, Karen campus, accommodation facilities are available within the Karen campus. Please contact our hospitality department on telephone number 020 2699581/6 ext. 223/311 and note to make early reservations.

**Note:** please note that for calendar courses, we require a minimum of ten (10) participants (for training at the school) and fifteen (15) participants (for training out of Nairobi) for a course to be confirmed, and where this is not possible, the school reserves the right to reschedule the course to another date, or in exceptional cases, to cancel the course. If a participant has confirmed attendance and has paid, but decides to cancel attendance within 7 days to the date set for training, the school shall deduct from tuition fee cancellation charges of 25%.

**CPD points will be awarded to members of the Law Society of Kenya (2 & 3 CPD points for a 2 or 3 days' course, respectively. Maximum number of CPD points is 3 for any course of duration exceeding 3 days.**

**Customer-Tailored Courses:** the kenya school of law also offers courses tailored to the customer's requirements upon request.

For course enquiries, please contact Isaac Kuloba (Assistant Director, CPD, P & R), Christine or Jacqueline at the Kenya School of Law, Langata-south road, Karen, p.o box 30369-00100, Nairobi on telephone number 020 2699581/6 ext. 300/301/302/303/312/317. You may also email us at [cpd@ksl.ac.ke](mailto:cpd@ksl.ac.ke) or visit our website: [www.ksl.ac.ke](http://www.ksl.ac.ke)



ISAAC S. KULOBA  
FOR DIRECTOR/CHIEF EXECUTIVE OFFICER

