

SEMINAR NOTICE



THE KENYA SCHOOL OF LAW

**COURSE: PUBLIC PROCUREMENT AND DISPOSAL: MITIGATING AGAINST PROCEDURAL AND LEGAL PITFALLS
(3 LSK CPD POINTS)**

DATE: 20-24 NOVEMBER 2023

VENUE: NAIVASHA

About Kenya School of Law

The Kenya School of Law is a public training institution established under the Kenya School of Law Act, No. 26 of 2012. The mandate of the School includes undertaking practical training in law, policy and related disciplines for the professional development of persons in the legal and related fields. The School is the agent of the Government for legal training and consultancies.

About the Course

The Government has made key reforms to ensure contracting for goods and services is done in a system that is fair, equitable, transparent, competitive and cost effective and that public money is used in a prudent responsible manner. Despite these measures organizations still find themselves in the red in so far as adherence to the rules and regulations is concerned. The course aims at equipping participants with in-depth knowledge of the procurement law and processes with a view to mitigating against procedural and legal pitfalls. The course is meant to ensure organizations avoid the burden of litigation, reputational risk, extra cost and time spent by government departments on investigations and the risk of fines and imprisonment for concerned officers.

Training Focus

concrete discussion of:

- An overview of procurement cycle
- Role of the Public Procurement Review Board
- Compliance & ethical issues;
- Choice of procurement methods
- Procurement of consultancy services
- The Procurement Process: Common Procedural & Legal Pitfalls.

- Audit of the procurement process
- Role of the in-house lawyer in procurement
- Contract management

At the end of the Course the Participants will -

- a) Have an in-depth understanding of the procurement procedures, methods and laws
- b) Foresee potential risks and pitfalls before they occur
- c) Carry out procurement audits
- d) **Develop and amend** internal procurement policies to align them with the changed legal and policy framework;
- e) **Advise** key officers on compliance with procurement law and guidelines.
- f) Review and Manage contracts.

Course Delivery

The training will be conducted by a highly experienced team of seasoned data protection experts who are practitioners and professors in the field. The training will be conducted through interactive lectures, assignments and plenary discussions to ensure that it is participatory, interactive and practical.

Intended Participants

The course is open to both legal and non-legal professionals. It is particularly intended for:

- i. Legal professionals, Procurement professionals and other consultants, who want to be equipped with the relevant practical knowledge in order to advise their clients appropriately on procurement laws.
- ii. Heads of departments, both national and county, who are responsible for ensuring their organizations, businesses, corporations, and institutions comply with Procurement laws.
- iii. Officers from National Treasury, PPRA, PPRB Members officers tasked with the responsibility of interpreting and enforcing the Procurement laws.
- iv. Academicians and researchers on Procurement law.
- v. Representatives of institutions, professional and regulatory bodies associated with Procurement law.

Certification and Evaluation

A certificate will be issued to the participant who attends the entire course.

Your Investment

Kshs. 95,000 (+ 25% for non-East Africans) inclusive of VAT and registration fee (covers tuition fees, course materials, stationery, lunch and refreshments)

Those who wish to acquire the 3 CPD points will separately pay the LSK an additional sum of 1,000/= (payable during the training).

Registration

Registration for the Course is by logging to <https://services.ksl.ac.ke/web/signup> and signing up (for those without account) or signing in for those who have already opened an account. The system will generate a proforma invoice. Money should be deposited in the **School's account: (Account No. 202 2029 110 ABSA Bank PLC, Absa Plaza Branch, Nairobi, Kenya)** and the bank slip or evidence of electronic funds transfer presented or scanned to the Finance Office.

For any queries, contact Course Coordinator Ms. Jane Githinji on jgithinji@ksl.ac.ke or Jacqueline jacqueline@ksl.ac.ke; Christine cmwanza@ksl.ac.ke



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For DIRECTOR/ CHIEF EXECUTIVE OFFICER



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