

SEMINAR NOTICE



THE KENYA SCHOOL OF LAW

EFFECTIVE PUBLIC PROCUREMENT: DOCUMENTATION, RECENT DEVELOPMENTS IN LAW & BEST PRACTICE.

(ACCREDITED BY LSK FOR 3 CPD POINTS)

THEME: *“enhancing compliance in public procurement documentation in Kenya”*

DATE: 19TH To 23RD FEBRUARY, 2024 **VENUE:** KSL NAIROBI

COURSE OVERVIEW

Sections 9(1)(f), 58 and 70 of the Public Procurement and asset disposal Act (2015) vests the responsibility of developing and issuing of standard bid/tender documents and formats to Public Procurement Regulatory Authority. To this end, the Authority has reviewed, updated and developed new Standard Tender Documents and Formats while incorporating changes in the Act, the Regulations and international best practices.

Despite all the measures, both internal and external audit reports frequently mention cases of non-compliance. This course therefore aims to provide participants with an overview of the applicable legal system related to contracting for the procurement of goods and services. It will explain the legal requirements and provide practical discussion on drafting documents for a procurement, to allow participants create contracts that are legally binding, identifying key legal risks and highlighting when specialist advice is needed.

FOCUS AREAS shall include;

- Overview of the Standard Tender documents: For procurement of goods, consulting and Non-consulting services and performance-based contracts /works.
- A review of common risk areas in procurement documentation /contracting.
- Judicial interpretation of various procurement disputes;

TRAINING METHODOLOGY

This practical and results-oriented course is based on adult learning concept. It will be presented using a combination of interactive presentations, case studies, participant activities and exercises to maximize the impact of the learning experience. Participants will have ample time to consider the ideas and apply the skills discussed.

LEARNING OUTCOMES

By the end of the training participants will add value to their organization by being able to:

- **Adopt** the appropriate standard procurement documents within their institutions
- **Explain** how terms are incorporated in the contract and interpreted by the courts to ensure their organizations interests are protected
- **Identify** key legislation which shapes contracting behaviour
- **Evaluate** applicable remedies in the event of a dispute

The seminar is recommended specially for: In-house counsel, advocates, and procurement professionals, accounting officers, internal auditors, external auditors , compliance managers, engineering, operational, and maintenance, personnel who are involved in the planning, and execution of purchases and contracts, end-users involved in setting specifications and all others who are involved in the planning, evaluation, preparation, and management of purchases that cover the acquisition of materials, equipment, and services.

YOUR INVESTMENT: Ksh. 58,500 inclusive of VAT and registration fee (covers *tuition fees, course materials, stationery, lunch and refreshments*)

APPLICATION PROCESS

Application should be made ONLINE through the platform. Please log at: <https://services.ksl.ac.ke/web/login> sign up and register for the course.

Fees should be deposited in the **School's account (Account No. 202 2029 110 ABSA Kenya, Barclays Plaza Branch, and Nairobi, Kenya)** and banking slips or evidence of electronic funds transfer presented to the **Finance office** at KSL, Karen Campus by **14TH /02 /2024** to enable us to adequately prepare for the course. For more information, please contact Course Coordinator: **Mr. Kefa Simiyu, Mr. Isaac Kuloba (Assistant Director, CPD), Christine or Jacqueline** on:

Tel: +254(020) 2699581/6 Email: ikuloba@ksl.ac.ke, mkefa@ksl.ac.ke, cmwanza@ksl.ac.ke, jacqueline@ksl.ac.ke Website: www.ksl.ac.ke



ISAAC KULOBA

For **DIRECTOR/ CHIEF EXECUTIVE OFFICER**



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