



KENYA SCHOOL OF LAW
INTERNAL MEMO

From: Director/CEO

To: All PTP Students

Ref: KSL/ASD/001/COL2(87)

Date: 4th July, 2025

Subject: Registration for Term One, 2025 End-of-Term Examinations

This is to notify all students enrolled in the Diploma in Law (Paralegal Training Programme) that registration for the Term One, 2025 End-of-Term Examinations is now open and must be completed through the student portal. This registration applies to both regular and supplementary examinations.

The deadline for registration is on or before **11th July 2025**. Please note that only students who have cleared all outstanding fees will be eligible to register. Furthermore, only those who have successfully registered for the examinations by the deadline will be granted access to the examination halls. No exceptions will be made.

Students who experience technical difficulties during the registration process may contact the ICT Department for assistance. Support can be sought via email through Mr. Salesio Kinyua at skinyua@ksl.ac.ke or Ms. Macrine Saru at msaru@ksl.ac.ke.

All students are strongly encouraged to complete the registration process within the stipulated timeframe to ensure smooth participation in the examinations.

Dr. Henry K. Mutai

DIRECTOR/ CHIEF EXECUTIVE OFFICER

Copy to: i) Coordinator, PTP

ii) Principal Officer, Academic Services