



THE KENYA SCHOOL OF LAW

DIPLOMA IN LAW (PARA-LEGAL) STUDIES

COMMENCING IN MAY 2020

(DAY/EVENING CLASSES)

The Kenya School of Law is an institution established under the Kenya School of Law Act, 2012. The School is mandated by Part II, 4(1) of the Act to be a public legal education provider responsible for the provision of professional legal training **as an agent of the Government**. In the exercise of this mandate the School invites applications from qualified candidates to pursue studies leading to a Diploma in Law (Para-legal) studies, commencing in **May 2020**.

General objectives of the Programme:

The general objectives shall be to train persons to serve in all fields of law and to instill professional preparedness and ethical commitment in the legal practice to persons serving at the Para-legal level. The programme also lays a solid foundation for those wishing to pursue further studies in the legal field.

Venue:

The programme is offered at the ultra-modern and serene Kenya School of Law, **Town Campus, Development House, 5th Floor, New Wing, Moi Avenue, Nairobi**.

Minimum entry requirements:

To be eligible for admission into the Diploma in Law (Para-legal Studies) Programme, The Kenya School of Law Act 2012 require applicants to possess:

1. A mean grade of **C (PLAIN)** in the Kenya Certificate of Secondary Education (**KCSE**) or its equivalent, and a minimum grade **C (PLUS)** in **English**; or
2. A minimum of **Division III in KCE/EACE** or its equivalent, with at least a **credit in English Language**;
3. At least **one principal** pass at the Kenya Advanced Certificate of Education (**KACE**), or its equivalent; or
4. A distinction or credit pass in the Certificate in Law course conducted at the Kenya School of Law between the years 2000 and 2003 or any other Certificate or Diploma in a relevant field from an institution recognized by the Council of Legal Education.

Duration and Pattern of the programme:

1. This is a weekday programme with an option for either day or evening classes.
2. The programme shall last for a minimum period of two (2) academic years comprising of three (3) terms in each year.
3. Students shall register for a maximum of four (4) course units per term.
4. To qualify for the award of the Diploma in Law (Para-legal Studies) candidates must complete the course of study in not less than two (2) academic years and not more than three (3) academic years.

Fees structure:

	Item	Cost(Kshs.)
1.	Application fees (to be paid on submission of application)	2000/=
2.	Tuition fees per course unit *(Maximum 4 units per term)	7500/=
3.	Examination fees per course unit *(Maximum 4 units per term)	3000/=
4.	Library fees (per year).....	5000/=

*Total units for programme = 24

Mode of Application:

Application to the 2020/2021 academic year commencing on 4th May 2020 must be in the prescribed form.

Application forms may be obtained from the Kenya School Law, Academic Services Department during working hours, or downloaded from the School website (www.ksl.ac.ke). The application form must be returned together with:

- a) Copy of KCSE/KCE certificate;
- b) Copies of relevant professional certificates and transcripts (where applicable);
- c) Copy of national identity card;
- d) Two passport size colour photographs.
- e) Copy of payment receipt for application issued by Finance office, Kenya School of Law.

All applications should be addressed to

Director/CEO

Kenya School of Law, Lang'ata South Road, Karen

P.O. Box 30369-00100

NAIROBI

Applications can also be dropped at the Kenya School of Law, Town Campus, Development House, 5th Floor, New Wing, Moi Avenue, Nairobi.

So as to be received, not later than **3rd April, 2020**.

Applications not accompanied by the required documents, or sent after the closing date shall not be accepted.

Dr. HENRY K. MUTAI

DIRECTOR/CHIEF EXECUTIVE OFFICER