

SEMINAR NOTICE



THE KENYA SCHOOL OF LAW

PUBLIC SECTOR HR AUDIT & LEGAL RISK MANAGEMENT (3 LSK CPD POINTS)

THEME: *“Mitigating HR legal risks for organizational success”*

DATE: 9th -13th November, 2020

VENUE: Kisumu

COURSE OVERVIEW

Today’s employment environment is risky to the employers. Employers must attract, manage and retain excellent employees while avoiding legal risks and liabilities based on employment practices. Employment laws today are “a moving target” and in managing employees, the right balance of caution with assumption of risk is important to organizational success.

Risk in HR can mean exposure to expensive, time consuming litigation or administrative claims, bad publicity, high staff turn-over and lack of top talent. Many claims could be easily avoided by a critical examination of HR practices to ensure they comply with the law and “best practices.” Audits are an important tool to help HR stay on the cutting edge.

WHAT YOU WILL LEARN:

- Legal and regulatory framework applicable to public sector HR management;
- Policy and guidelines in HR Management impacting on legal compliance;
- The key documentation requirements for public sector HR audits;
- Emerging judicial interpretation of HR related issues;
- Managing industrial relations.

THE SEMINAR IS RECOMMENDED SPECIALLY FOR:

In-house counsel, advocates, internal auditors, external auditors, evaluation officers, compliance managers, heads of departments, employee relations managers ,human resources officers, HR consultants, administration officers, quality assurance officers, trade union leaders, company secretaries, HR directors, CEO’s, HR board committees and board members.

YOUR BENEFITS:

- Ensure that your HR function follows all relevant laws, policies and guidelines;
- Identify, mitigate and manage HR legal risks in your organization;
- Receive practical advice on how to prepare and handle audits of the complex audit universe of public HR;
- Understand how to effectively oversight the HR function;
- Consult on your individual questions and issues with our experts and receive practical advice and real solution for your HR legal and industrial relations risks.
- Network and exchange experiences with our experts and colleagues who deal with public sector human resource management, litigation and legal audits.

YOUR INVESTMENT: Ksh. 92,000 (non-East Africans USD 1,250) inclusive of VAT and registration fee (covers *tuition fees, course materials, stationery, lunch and refreshments*)

Application Process

Application forms may be obtained from the Kenya School of Law, Karen, CPD Department Gate A, Ground Floor, Mutula Hall, or downloaded at:

http://www.ksl.ac.ke/wp-content/uploads/2018/04/CPD_REGISTRATION_FORM_.pdf

Fees should be deposited in the **School's account (Account No. 202 2029 110, ABSA Bank Kenya PLC) and banking slips or evidence of electronic funds transfer presented to the Finance office.**

Please note that we would wish to have your **duly completed application form and proof of payment (or confirmation of participation)** by **04/11/2020** to enable us to adequately prepare for the course. For more information, please contact Course Coordinator, **Mr. Kefa Simiyu, Mr. Isaac Kuloba (Assistant Director, CPD) or Jacqueline** on:

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Website: www.ksl.ac.ke



ISAAC KULOBA

For DIRECTOR/ CHIEF EXECUTIVE OFFICER



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