



KENYA SCHOOL OF LAW
INTERNAL MEMO

From: Director/Chief Executive Officer

To: All library users

Ref: KSL/LIB/MEMOS/2021/004

Date: 30th March, 2021

RE: LIBRARY OPERATIONS

In reference to the Fifteenth [15th] Presidential Address on the Coronavirus Pandemic, the School wishes to inform all library users as follows;

1. Both Karen Campus and Town Campus libraries will be open for borrowing and returning of books only.
2. All user advisory services (reference consultation and research assistance) will be provided online through library@ksl.ac.ke.
3. All borrowed books should be returned on or before the due date.
4. Both libraries will open at 8.00am and close at 4.00pm.
5. All users visiting the libraries must observe the set Covid-19 guidelines by MOH.

Thank you.

Dr. Henry K. Mutai

Director/ Chief Executive Officer