



KENYA SCHOOL OF LAW

E-LEARNING REGULATIONS FOR LECTURERS 2021

1. These Regulations may be cited as the Kenya School of Law Virtual Classes (Lecturers) Regulations, 2021.
2. These Regulations shall apply to any person who is a full time, adjunct, or guest lecturer.
3. Lecturers shall prepare content for the lessons for the E-learning classes in accordance with the curriculum and in the format provided by the school.
4. Lecturers shall use appropriate e-learning tools in designing the content for E-learning Programme to ensure that the course objectives are met. The e-learning tools shall provide for synchronous and or asynchronous learning.
5. The content of the lesson to be presented by the lecturer shall be forwarded to the ICT department at least one week in advance of the lesson, if the lecturer requires assistance in formatting and putting up the presentation.
6. Lecturers shall use appropriate e-learning tools to assess learning of the students.
7. Lecturers shall provide appropriate support to students including but not limited to designating time for virtual consultations.
8. If a class or consultation is to be cancelled, the lecturer shall give students at least a 24 hour notice of such cancellation.
9. Lecturers will adhere to the best practice and conduct during live video presentations including dress code and the grooming.
10. Lecturer's avatars, with live images, will be on at all times during presentation.
11. Lecturers reserve the right to take necessary action under paragraph 22 of the Kenya School of Law Virtual Classes (Students) Regulations, 2021 if in their opinion a student is in breach of the said regulations.
12. Lecturers will respond to student communication as quickly as possible as and in any event not later than forty-eight (48) hours after such communication. If a student concern requires more than two days to resolve, the lecturer should send to the student an acknowledgment email to that effect.
13. Live sessions should start as per the scheduled timetable unless prior communication is given to students.

ASSISTANT DIRECTOR, ADVOCATES TRAINING PROGRAMME