



THE KENYA SCHOOL OF LAW

STUDENT WELFARE POLICY

JUNE 2019

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FOREWORD

The Kenya School of Law is established under Section 3 of the Kenya School of Law Act, 2012.

The Mandate of the School under section 4 of the Act is to:

- a) *Train persons to be Advocates under the Advocates Act.*
- b) *Ensure continuing professional development for all cadres of the Legal profession.*
- c) *Provide paralegal training.*
- d) *Provide other specialised training in the Legal sector.*
- e) *Develop curricula, training manuals, conduct examinations and confer academic awards.*
- f) *Undertake projects, research and consultancies.*

In order for the School to effectively discharge its mandate of promoting sporting activities, there is need to have a policy on student welfare. The development, implementation and review of the policy is aimed at promoting and facilitating student welfare activities.

This policy shall be subjected to monitoring, evaluation and review on a regular basis.

Thank you.



Dr. Henry K. Mutai
DIRECTOR/CHIEF EXECUTIVE OFFICER

LIST OF ABBREVIATIONS

ATP - Advocates Training Programme

PTP - Paralegal Training Programme

DEFINITION OF TERMS

In this Policy, unless the context otherwise requires–

“Act” means the Kenya School of Law Act, 2012;

“school” means the Kenya School of Law, including all its campuses;

“student” means a person admitted and registered at the School to undertake a course of study;

“committee” means the Student Welfare Committee;

“parent” means biological father or mother or lawful guardian;

“Board” means the Board of The Kenya School of Law

1. PURPOSE

This Policy sets out the framework for the development and implementation of guidelines for student welfare.

2. GENERAL POLICY STATEMENTS

- a) The Board is committed to facilitating and promoting student welfare.
- b) This policy serves as a reference and guideline document upon which the management of student welfare will be based.
- c) In implementing the policy, the School shall formulate strategies to ensure sustainability of student welfare.
- d) The student welfare operations of the School shall be coordinated by the Student Welfare Committee.
- e) The School shall involve stakeholders in the development and review of the student welfare policy.

3. STUDENT WELFARE COMMITTEE

3.1 Establishment and Composition

There is established a Student Welfare Committee which shall consist of-

- a) a chairperson;
- b) two lecturers;
- c) four student representatives;
- d) a representative of the sports office;
- e) the Students Welfare and Counselling Officer who shall be the secretary.

3.2 Functions

The functions of the Committee include:

- a) advising the Director on all matters relating to student welfare;
- b) prepare an annual work plan for student welfare activities;
- a) organizing and coordinating student welfare activities;
- b) developing periodic guidelines for utilization of the funds available for student welfare;
- c) establishing welfare linkages with other institutions;
- d) developing guidelines for implementation of student welfare activities;
- e) engaging stakeholders in the development, implementation and review of this policy;
- f) monitoring and evaluating the implementation of this policy; and
- g) preparing and submitting to the Director periodic reports on the implementation of this policy.

4. STUDENT WELFARE PROGRAMMES

4.1 The student welfare programmes will cover continuing students and will include:

- a) career advisory and guidance;
- b) student leadership;
- c) compassionate support;
- d) hospitality;
- e) safety and security;
- f) health and counseling;
- g) transport;
- h) sports;
- i) spiritual welfare;

- j) social welfare.
- k) endowment

4.2 The Committee shall develop guidelines for implementation of the programmes under paragraph 4.1

5. IMPLEMENTATION AND REVIEW

- a) The Director is responsible for implementation of this Policy.
- b) This Policy shall be reviewed at least once every five years.
- c) A review of this Policy shall take into account-
 - i. new and emerging trends;
 - ii. the strategic plan of the School;
 - iii. changes in social, economic , political and technological environment; and
 - iv. recommendations of the Student Welfare Committee.

6. MONITORING AND EVALUATION

The Deputy Director ATP & PTP shall in consultation with Student Welfare Committee, develop monitoring and evaluation tools for effective implementation of this policy.

Approved by:

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The Chairperson

On behalf of the Kenya School of Law Board

.....*26/11/2020*

Date